



CECIL COUNTY PUBLIC SCHOOLS PURCHASING DEPARTMENT

GEORGE WASHINGTON CARVER EDUCATION LEADERSHIP CENTER
201 BOOTH STREET • ELKTON, MD 21921

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Jeffrey A. Lawson, Ed.D.
Superintendent of Schools

Diana B. Hawley
President, Board of Education

NOTICE TO CONTRACTORS

The Board of Education of Cecil County Public Schools is seeking sealed bids for the following until the time and date indicated.

**CCPS RFP #23-16 – Secure Entrance –
Rising Sun Elementary School
April 27, 2023
2:30 PM (ET) Local Time**

Sealed bids for all labor, materials, equipment, transportation, and services necessary for the **Secure Entrance – Multiple Sites Project** must be received in the Purchasing Department, Cecil County Public Schools by **Thursday, April 27, 2023, 2:30 PM (ET), Local Time**, at which time they will be publicly opened and read aloud. All bids must be submitted in a sealed envelope addressed to the Cecil County Public Schools George Washington Carver Education Leadership Center, Attention: Purchasing Department, **201 Booth Street, Elkton, MD 21921**. The envelope must be identified on its face with the name of the person, firm, or corporation making the bid and plainly marked “**CCPS RFP #23-16 – Secure Entrance – Rising Sun Elementary School - Due April 27, 2023, – 2:30 PM (ET), Local Time**”. The Cecil County Public Schools will not be responsible for the premature opening of a proposal not properly addressed and identified. Should the **Central office** close due to an unexpected circumstance, the bid opening will be on the next scheduled business day for CCPS Offices, **Friday, April 28, 2023, at 2:30 PM (ET), Local Time**. Please check the CCPS website; www.ccps.org, for details on closings and up-to-date schedules.

The scope of this project is to provide the elementary school with safe and secure entrance. The school will receive a secure vestibule that will prohibit any visitor from entering the school without the administration’s approval. In addition to the secured entry, the main offices will be renovated to clearly define public boundaries and provide a sense of security for the faculty. Renovations included but not limited to demolition, new casework, electrical, data outlets, new flooring, ceiling tiles, plumbing, and HVAC. The individual scopes will be listed in the combined #23-10/#23-16 Project Manual by school.

Bidders are strongly encouraged to attend a pre-bid meeting to be held on **Thursday, March 30, 2023, at 11:30 AM (ET) Local Time at Rising Sun ES located at 500 Hopewell Rd, Rising Sun, MD 21911**. Please notify Kay Porter in the Purchasing Department at procurement@ccps.org if you plan on attending the pre-bid meeting. Failure to attend this meeting will under no circumstances be accepted as an excuse for an alleged misunderstanding of the scope of work and bid requirements.

In addition, a 5 percent Bid Bond, Anti-Bribery Affidavit, Certification Regarding Debarment, Non-Collusion Affidavit, and Contractor's Qualification Statement (AIA Document A305) must accompany all bids. A 100 percent Performance and Payment Bond payable to the Owner and certification of appropriate insurance coverage will be required of the successful Bidder.

Contractors proposing to bid may view and obtain plans beginning **Thursday, March 23, 2023**, through Gardens Reprographics at www.gardensrepro.com. Plans may be ordered electronically, by fax, or may be picked up directly from Gardens Reprographics (8306 Patuxent Range Rd., Suite 115, Jessup, MD 20794. Hours: Monday – Friday, 8:00 AM – 5:00 PM. Phone: 410-539-2763 / Fax: 410-539-7308.

Questions regarding this bid may be sent and received by e-mail only by Noon, April 13, 2023, to Kay Porter, Assistant in Purchasing, Purchasing Department, Cecil County Public Schools at procurement@ccps.org. An acknowledgment of receipt of the e-mail request will be sent by return e-mail to the sender.

Responses to the questions will be addressed in an addendum and posted on eMaryland Marketplace Advantage (eMMA) - <https://procurement.maryland.gov/>.

Board of Education of Cecil County
Jeffrey A. Lawson, Ed.D.
Superintendent of Schools

1. Conowingo ES
471 Rowlandsville Rd
Conowingo, MD 21918
2. Rising Sun ES
500 Hopewell Rd
Rising Sun, MD 21911

